

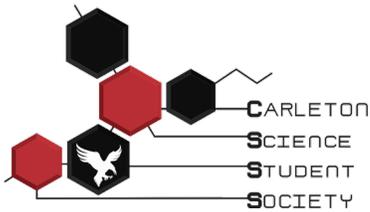
CSSS Meeting: Sunday, March 28th, 2021

Meeting commences: 2:10 PM on Sunday, March 28th, 2021

Chair: Millie Close

Attendance:

- Abhi Kurusetty
- Alexandra Schroeder
- Carol Alhurira
- Emily Pope
- Emma Khazzam
- Giselle Beckford
- Hayeon Lee
- Holly Brown
- Irbaz Rehman
- Jessica Rackal
- Jordyn Gattie
- Lauren Butterfield
- Mackenzie Huckvale
- Mandi Highfield
- Melody Li
- Millie Close
- Nat Chan
- Raven Miller
- Riley Screatton
- Sarah Ivanco
- Sarita Cuadros Sanchez
- Sujitha Manivannan
- Tara Lepine
- Tiffany Lau
- Vanja Davidovic



Item 1. Announcements and Correspondence

- The CSSS is committed to equity, diversity and inclusion in all of our activities. All members of the CSSS must uphold these values.
- Recognition of land: Carleton University is located on unceded Algonquin Territory. Take a look at this resource to learn more about the land you are on: [Whose.land/en](https://www.whose.land/en)

Item 2. Approval of February Meeting Minutes

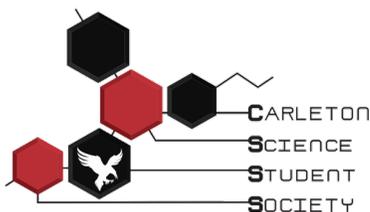
- Moved by: Tara Lepine
- Seconded: Raven Miller
- February 28th, 2021 meeting minutes approved.

Item 3. Approval of the Agenda

- Moved by: Irbaz Rehman
- Seconded: Tara Lepine
- Agenda Approved.

Item 4. Vice President Reports

- Vice President Communications – Emily Pope
 - Hosted Instagram Lives with SciSoc executives so our following can get a better idea of what the positions are like and ask questions
 - The SciSoc elections account did a fantastic job. The communications team provided support.
 - Started working on executive spotlights. These spotlights will highlight all the execs and peripheral execs. This is a fun way to recognize all the hard work of everyone who has been involved this year.
 - SciSoc IG gained 21 new followers and are closer to our goal of 1000 followers.
 - Started planning our end of year giveaway.
 - Will be posting the award winner poster soon (maybe today).
- Comments and Questions: None.



b. Vice President External – Holly Brown

- The March blog post is almost done. We are waiting for elections results.
- The Activity director, Jordyn, has hired her committee for the summer business meeting which is coming up!
- Started creating a science tutor database so that science students can find available tutors in the future. This database will show fee, availability, etc.
- Finishing up the VP External transition reports and doing other end of year stuff like organizing files

- Comments and Questions: None.

c. Vice President Programming – Emma Khazzam

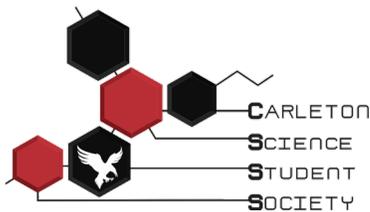
- Sponsored SSSC science kindness week with a \$50 giveaway for a local business
- Hosted the last games night and movie night of the year
- Made a little video about Pi day – how to make pie crust
- Last wellness Wednesday is this coming Wednesday. It will be a joint Wellness Wednesday with both directors and will include a big giveaway.
- Programming team are working on their transition reports.

- Comments and Questions: None.

d. Vice President Academic – Abhi Kurusetty

- Scholarship program: completed interviews with finalists and selected winners! With the winners' permission, we will be posting them on our social media and their responses will be posted as exemplars for future years. Thank you very much to everyone who applied to the scholarship program.
- We are currently working on cheque distribution and certificate distribution for the winners, as well as feedback forms for everyone who applied and community.

- Comments and Questions: None.



e. Vice President Internal – Sarah Ivanco

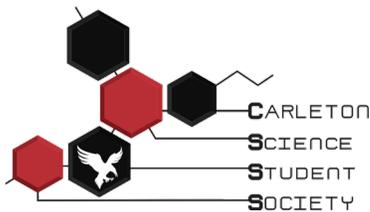
- Planning meetings and preparing meeting materials
- Elections have taken place! Voting was last week. We should be getting results next week. Thank you to everyone who participated in the elections. We saw some great campaigning materials.
- Worked with people from Co-Curricular Record and updated all the positions in the CCR database. Millie will be giving a presentation on how to apply for CCR credit today.
- Getting transition materials ready for the next group.

- Comments and Questions: None.

f. Vice President Operations – Sarita Cuadros-Sanchez

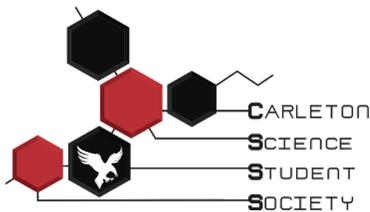
- More reimbursements for execs
- Accepted the 3rd Science Community Fund (SCF) application from the Geology society. We will be sending that cheque by mail on Monday.
- Deposited two sponsorship cheques from CASG and ODS for a total of \$4000.
- We are planning the distribution of scholarship cheques.
- The cheque for the SciSoc merch was issued. Hoodies in progress!

- Comments and Questions: None.



Item 5. President Report

- Met with the Associate Dean of Academic Affairs, Dr. Julia Wallace, to discuss course specific concerns, including the status of “Grade Not Available” from some students in STAT 2507. GNAs occur with academic integrity violations. If you can explain how or why you got the result you did then the repercussions may be less drastic. Dr. Wallace is advocating to continue the SAT/UNSAT designation.
- Met with Dr. Sue Bertram to discuss a gift for graduating students. The students in the graduating class this year and last year don’t have a nice celebration. We have been discussing this and hopefully SciSoc can provide some support here.
- Also discussed potential partnership with the Student Experience Office (SEO). Lots of moving pieces there but hopefully something in the works.
- Met with a few chairs to discuss an initiative from student affairs about training profs and staff on harm reduction.
- Met with a previous Sprott Orientation Coordinator
- Meeting with Kathleen Weary from CUSA and Logan McFadden from the Carleton Student Engineering Society to discuss a new tutoring service called Nimbus. We will still be continuing our CSSS tutoring service (previously explained by Holly)
- Writing transition reports and creating training material for the incoming executives. Hopefully this information will also be in presentation format so incoming execs can hit the ground running.
- Signing cheques for all the awards, reimbursement, sweaters.
- Hoodies and Quarter Zips cheque has been issued and sent to HQ in Toronto. They should be coming soon, although there were no mediums in the country, so we have been given another option. Very exciting.
- Comments and Questions: None.



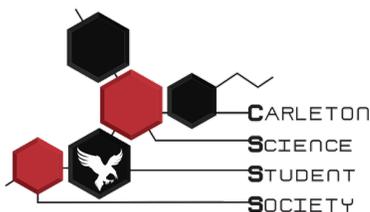
Item 6. Senate Update

- Senate Update presented by Millie
- We elected a new faculty of science student senator – Mackenzie Huckvale
- Had a senate meeting on Friday. It was a normal senate meeting. Discussed statistics about enrollment. Faculty of science is experience normal levels of growth. We are a great faculty.
- There is a new senate clerk.

- Comments and Questions:
 - o Mackenzie: Fall planning? COVID scenario planning?
 - o Millie: 30% of classrooms at Carleton will be high flex classrooms. These high flex classrooms are designated for profs that are teaching courses delivered online and in person simultaneously. Faculty and profs are not excited about this model. Lots of profs don't want to go back but students do. It looks like labs and small classes will be allowed to return to in-person instruction. In terms of COVID scenario planning, they are still working away at stuff. The High Flex Classrooms are integrating direction from Ottawa Public Health. Looking at how to use tunnels in the winter but it seems they might be closed because of ventilation. The Superlab in Steacie has a capacity of 200 people but at the moment can't have more than 60 people in the lab at a time. Not sure how all the first year chem will be able to have all their sections. Imagining there will still be online alternatives for some of these things.

Item 7. OSSA Update

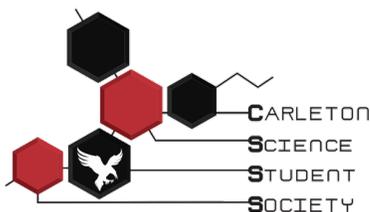
- OSSA Update presented by Holly
- Next meeting is this Friday so there will be more info at the next council meeting
- Summer Business Meeting Covid Scenario Planning: most of the stuff will be online for the foreseeable future
- A bunch of other schools have elected their new execs. Our new VP external will go to the next meeting once we know who they are.
- Comments and Questions:
 - o Millie: AGM on April 11th. Please be there. Please tell people. It is an open forum; people can come by and are granted speaking rights. This is where we will ratify our elections for incoming executives.



Item 8. CCR Presentation by Millie Close

- What is a CCR? It is your co-curricular record. You can find it under the MySuccess Portal on Carleton Central. It is a record of all extracurricular activities you have done at Carleton.
- What use is a CCR? When applying for jobs, the CCR uses excellent language for skills, roles, etc. It is a great database to look through and get a sense of what you have done. This is a great way to keep track of everything you have done on campus.
- How to add positions? All positions with the science society have been uploaded to the database so you can apply for them. MySuccess -> Co-Curricular Record -> Add a position to your record by looking under Societies -> Carleton University -> Faculty of Science -> Carleton Science Student Society. Scroll down where it will list all of the positions within the CSSS. When you find the position that matches your role, you select "Add to your record". When you add a position to your record, Millie gets a notification and then she goes in and validates the roles. You won't get validated by Millie if you weren't part of the science society. Please only apply for a CCR credit if you were part of our society this year.
- Expires end of April. Please get your request in before the end of April.

- Comments and Questions:
 - o Nat: Does this cover both semesters?
 - o Sarah: Yes, covers both semesters.
 - o Millie: Yes, covers both semesters.
 - o Lauren: When does it expire?
 - o Millie: End of April
 - o Mandi: For committees, is the CCR open or does that depend on the committee?
 - o Millie: There are no CCR credits for committees because we encourage all members to be part of committees. CCR credit for positions.



Item 9. Constituency Reports

- a. Food Science Society -- Melody Li
 - We are wrapping up for the year so we will be having our final giveaway in April.
 - We want to thank Emma for your hard work and all your years working with us. Thank you for your collaborations and we could not have done it without you. Thank you, Emma! And thank you for all your work with SciSoc as well.
 - Please look forward to the final giveaway.

 - Comments and Questions: None.

- b. Biochemistry and Chemistry Society -- Irbaz Rehman
 - Last speaker series event coming up in the near future, more details coming up shortly. We will be having our biggest giveaway gift yet.
 - Merch is up with cool DNA designs.

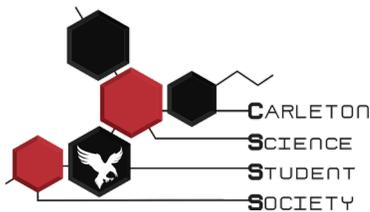
 - Comments and Questions:
 - o Millie: those DNA hats are so cool

Item 10. Motions

None.

Item 11. Other Business/Question Period

- a. Question: Summer Business Meeting
 - Jordyn Gattie: I am running the SBM, and I wanted to ask you guys if you had any ideas for things you want to see, or workshop ideas. Shoot me a message on Slack.
 - Sarah Ivanco: Would love to see allyship training
 - Millie Close: Open line of communication. Any ideas or suggestions, send them to Jordyn.
 - Alexandra Schroeder: Has the date been established?
 - Jordyn Gattie: Not established, will be soon. Should be a weekend in July, like Saturday morning to Sunday evening.



b. Other Business: Looking for Social Media Feedback

- Vanja Davidovic: Want to ask for feedback on Instagram stories. Putting together a list of questions to ask science students over Instagram. If you have any ideas, please send them on Slack.
- Millie Close: Great idea. I will send along some stuff.

c. Question: E-Proctoring

- Tara Lepine: Is there an update on courses that are using e-proctoring for exams, but it is not in the syllabus?
- Millie Close: touched base with Dr Wallace about courses who implemented e-proctoring after course syllabus. Discussed classes that were pointed out, they will be sent to the registrar's office. The registrar's office will touch base with profs to suggest they look for alternatives. We hope that this contact by the registrar's office to the profs will be seen as encouragement to change.

Item 12. Adjournment

Motion to adjourn.

- Moved by: Irbaz Rehman
- Seconded by: Tara Lepine
- Motion passes.
- Meeting adjourned.

Millie: we look forward to seeing you and all your friends at the AGM on Sunday, April 11th at 2pm.

Meeting adjourns: 2:57 PM on Sunday, March 28th, 2021